



## INFORMATION BULLETIN – 12<sup>th</sup> October 2015

### ***General information***

Cycling New Zealand welcomes National Federation and UCI Registered teams to the second round of the 2015/2016 UCI Track Cycling World Cup which is to be held at the Avantidrome in Cambridge, New Zealand. Cambridge is a town of approximately 20,000 people in the agricultural heart of New Zealand. It is approximately a 25 minute drive to Hamilton, the nearest city.

The surrounding area supports a thriving dairy industry and world renowned thoroughbred horse breeding farms and racing horse trainers. Cambridge also hosts a world class rowing programme, major water sport regattas and events at the Avantidrome.

The Avantidrome is the home of Cycling New Zealand and its High Performance programme. It houses a 250 metre, Siberian Spruce track built in 2014.

### **Name + Address of the velodrome:**

Avantidrome  
15 Hanlin Road  
Cambridge, 3450, New Zealand  
Website of the velodrome: [www.avantidrome.co.nz](http://www.avantidrome.co.nz)

### **Characteristics of the track**

Length: 250 metres  
Width: 7.08 metres  
Surface: Siberian Spruce  
Bend: max 43.5°  
Straight: max 12.9°  
Circumference at the fence: 285 metres

### ***How to get to the venue***

Nearest International airport: Auckland International airport is 134km from the velodrome. It takes approximately 2 hours to drive from the airport to Cambridge.

Nearest Domestic airport: Hamilton airport is 38 minutes flight time from Auckland airport. To drive from Hamilton airport to the velodrome takes about 20 minutes. The size of the planes between Auckland and Hamilton are small so equipment carrying capacity would be restricted.

### ***Climatic conditions at the race dates***

Average outside temperatures: 10-16<sup>o</sup> celcius overnight  
18-25<sup>o</sup> celcius daytime

### ***Website of the round***

For information on the Cambridge UCI Track Cycling World Cup, including ticketing, visit the official website: [www.trackworldcup.nz](http://www.trackworldcup.nz)



### Media

Please contact Ian Hepenstall for Media Accreditation: [ian@sportsmedianz.com](mailto:ian@sportsmedianz.com)  
Phone: + 64 27 561 3181

### Contact details of the Organiser and National Federation:

CYCLING NEW ZEALAND	Phone: +64 7 823 0716
Level 2, Avantidrome	Website: <a href="http://www.cyclingnewzealand.nz">www.cyclingnewzealand.nz</a>
15 Hanlin Rd, Cambridge	Email: <a href="mailto:info@trackworldcup.nz">info@trackworldcup.nz</a>
Event Director: Janette Douglas	<a href="mailto:janette.douglas@cyclingnewzealand.nz">janette.douglas@cyclingnewzealand.nz</a>
Event Manager: Rebecca Bonetti	<a href="mailto:rebecca.bonetti@cyclingnewzealand.nz">rebecca.bonetti@cyclingnewzealand.nz</a>

### Training sessions

#### Official Training at the velodrome

The competition velodrome will be available for Official Training from **Wednesday 2<sup>nd</sup> – Friday 4<sup>th</sup> December 2015**. Training schedules will be distributed once all teams have confirmed their arrival details.

#### Training Venue – before 2<sup>nd</sup> December 2015

We welcome teams to arrive early to base themselves in Cambridge for pre-event training on the competition track at the Avantidrome. Bookings can be made with the event organisers and teams will be invoiced prior to arrival for track hireage times.

Please contact: [rebecca.bonetti@cyclingnewzealand.nz](mailto:rebecca.bonetti@cyclingnewzealand.nz) to reserve your time.

Dates	Rate	Times	Medical
Before 23 <sup>rd</sup> Nov	NZ\$225/hr, Exclusive use	On application	No medical provision
23 <sup>rd</sup> Nov– 1 <sup>st</sup> Dec	NZ\$120/hr, Shared use 2 hours maximum	6am – 12 noon 4pm – 9pm	No medical provision
2 <sup>nd</sup> – 3 <sup>rd</sup> Dec	<b>Official Training</b> <b>1hr 45min time slots</b>	<b>9am – 7:30pm</b>	<b>Medical Provided</b>
4 <sup>th</sup> Dec	<b>Official Training</b> <b>1hr 30min time slots</b>	<b>8am – 11am</b> <b>Only for riders not racing on Friday</b>	<b>Medical Provided</b>
4 <sup>th</sup> – 6 <sup>th</sup> Dec	<b>Competition Days</b>		<b>Medical Provided</b>
After 7 <sup>th</sup> Dec	NZ\$225/hr, Exclusive use	Bookings with the Avantidrome: <a href="mailto:hoc.administrator@homeofcycling.co.nz">hoc.administrator@homeofcycling.co.nz</a>	No medical provision

#### Alternative Training Venue

New Zealand has one other international standard indoor velodrome located in Invercargill in the South Island. It offers an alternative location to base teams prior and post the event.

Please see : [http://www.trackworldcup.nz/application/files/1114/3572/0888/Invercargill\\_Details.pdf](http://www.trackworldcup.nz/application/files/1114/3572/0888/Invercargill_Details.pdf)



**Official's hotel** (for UCI officials, timing, commissaires, etc.)

**NOVOTEL HAMILTON TAINUI**

7 Alma Street  
Hamilton

**Phone:** + 64 7 838 1366      **Fax:** +64 7 838 1367      **Email:** abby.camp@accor.com

**Distance/ time to Velodrome:** 20km/25 minutes

**Teams' accommodation**

Teams' accommodation will be located in the city of Hamilton at two venues. The numbers of beds are limited at each venue so teams may not receive their first choice of accommodation.

<p><b>COLLEGE HALL</b> <b>3 star accommodation</b> University of Waikato, Hillcrest Road, Hamilton <a href="#">College Hall more information</a></p>	<p><b>KINGSGATE HOTEL</b> <b>4 star hotel</b> Garnett Avenue, Hamilton <a href="#">Hotel website</a></p>
<p>College Hall is located in the extensive grounds of the University of Waikato with access to an outdoor swimming pool, sports fields, parks and a comprehensive gymnasium. It offers single rooms with <b>shared bathroom</b> facilities, kitchen and lounges. Meals are provided in the dining hall for an athlete village style experience.</p> <p>College Hall will be used exclusively for teams and is 17km or about a 20 minute drive to the velodrome.</p> <p>A bus shuttle service will be operating to the competition venue from College Hall on Official training and Competition days.</p> <p><b>Single Room &amp; Breakfast : \$60 per night</b> (Room nights include breakfast)</p> <p><b>Lunch and Dinner Package: \$60 per person per day</b> (Lunch buffet or Packed lunch and Dinner buffet)</p> <p>All rates are quoted in \$NZD and include GST</p>	<p>The Kingsgate Hotel is located just on the North of Hamilton City. Nearby is an indoor and outdoor Olympic sized swimming facility and it is a short drive into the City. It offers twin or triple share rooms and single accommodation options with <b>private bathrooms</b>.</p> <p>The Kingsgate Hotel is 23km and about a 30 minute drive to the velodrome.</p> <p>A bus shuttle service will be operating to the competition venue from the Kingsgate Hotel on Official training and Competition days.</p> <p><b>Single Room: \$130 per night</b> <b>Twin Share Room: \$150 per night</b> <b>Triple Share: \$205 per night</b> (All room nights include breakfast)</p> <p><b>Lunch and Dinner Package: \$70 per person per day</b> (Lunch buffet or Packed lunch and Dinner buffet)</p> <p>All rates are quoted in \$NZD and include GST</p>

**Team Meal times – at College Hall and Kingsgate Hotel \***

- Breakfast                      6:00am – 9:30am
- Lunch                            11:30am – 2:30pm
- Dinner College Hall        6:00pm – 10:00pm and extended to 11:00pm on Sat 5<sup>th</sup> Dec
- Dinner Kingsgate            6:00pm – 8:30pm and 9:30pm – 11:00pm
- \* Meal times may change according to the majority of team requirements.



Lunch and dinner package options are dependant on a minimum of 35 people and teams will be advised before arrival if their request cannot be offered.

Packed lunches may be pre-ordered for competition days at the Information Desk of the Organising Committee at the accommodation's lobby by **12 noon the day before**.

Any request outside of the agreed meal packages will be paid directly by the team.

Teams will be invoiced in NZ dollars by the Organising Committee for their full charges incurred for accommodation and breakfast outside of the official period and for all Lunch and Dinner packages ordered. Payment must be made by 6th November, prior to arrival.

All further charges incurred is the sole responsibility of the teams.

### **Financial Conditions**

The Organising Committee will provide accommodation for three (3) nights on a **shared basis at Kingsgate Hotel or single room at College Hall** (arrival Friday 4<sup>th</sup> December, departure Monday 7<sup>th</sup> December) and breakfasts (3) on Saturday 5<sup>th</sup> to Monday 7<sup>th</sup> December. This is for the stipulated quota of officials and riders in National teams as per UCI rule 3.4.012 as noted below:

*The organiser shall pay, in addition of the riders for:*

- 1 attendant for teams of fewer than 3 riders
- 2 attendants for teams of 3 to 5 riders
- 3 attendants for teams of 6 to 10 riders
- 4 attendants for teams of 11 to 17 riders

### **Class 1 Only Athletes**

Nations/UCI Registered Track Teams with athletes **only** participating in C1 events may reserve accommodation for their athletes and attendants but will be responsible for the full cost of their participation in the UCI Track Cycling World Cup including accommodation, meals and airport transfers.

### **UCI registered teams**

UCI registered teams will be responsible for the full cost of their team's participation in the UCI Track Cycling World Cup Classics including accommodation, meals and airport transfers.

The organising committee is available to facilitate bookings.

### **Accommodation Bookings**

Please see the "Booking Form" document on our website: [www.trackworldcup.nz](http://www.trackworldcup.nz)

The deadline for teams to inform us of their accommodation and meal requirements is **20<sup>th</sup> October**. Please complete a separate "Booking Form" for any UCI Registered team or athletes competing in C1 events only.

Teams who wish to stay in alternative accommodation shall do so at their own expense and transportation to the competition venue will not be arranged by the Organising Committee.



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### ***Cambridge C1 Event – Competition Schedule and Team Numbers***

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The racing in Cambridge will include three additional Class 1 races, scheduled within the two day programme. These are shown highlighted on the Cambridge competition schedule.

- Men's Scratch Race – 15Km
- Women's Scratch Race - 10Km
- Men's Madison Race – 40Km

These races are additional and separate to the World Cup and World Cup rider quotas and will be awarded Class 1 points. Nations and teams are encouraged to enter additional riders into these races. Rider Numbers in each Class 1 event are limited to 24 riders in the Men's and Women's Scratch Race and 18 teams for the Madison. Selection of the field will include the host nation and where necessary the remaining places will be made in accordance with the current UCI World Ranking. Rider quotas for the World Cup races remain the same as per UCI regulations 3.4.004 to 3.4.007bis. All entries are due to be made via the UCI entry system.

Confirmation of the field for the C1 events will be made the week following the registration by name deadline (13 November 2015).

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### ***Permanence – accreditation centre***

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Accreditations will be available from 1<sup>st</sup> December at the Avantidrome.

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### ***Confirmation of Starters***

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Confirmation of starters will be held in Lounge 2 of the Avantidrome at two different times. Teams can choose which day/time they come and only need to be present at one time.

Date: Thursday 3<sup>rd</sup> December  
Time: 5 – 7pm

**OR**

Date: Friday 4<sup>th</sup> December  
Time: 8:30 – 10am

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### ***Meeting of Team Managers and distribution of race numbers***

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Date: Friday 4<sup>th</sup> December  
Time: 12 noon  
Venue: Avantidrome, Lounge 2

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### ***Antidoping controls***

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Antidoping will be held on Level 1 at the Avantidrome.



## **Miscellaneous**

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### **Airport Transport**

The Organising Committee will provide transport to and from Auckland/ or Hamilton airport and the team accommodation for national teams. As per the UCI guidelines, only **one** pick-up per team on arrival and only **one** drop-off per team on departure will be provided. Transport will be provided by the Organising Committee from Monday 23<sup>rd</sup> November to Tuesday 8<sup>th</sup> December. All national teams arriving before or leaving after these dates will be charged a fee for this service. UCI Registered teams will be charged an airport transfer fee should they wish to use the Organising Committee transport. All teams should indicate if they wish to access Organising Committee transport on the "Booking Form".

### **Venue Transport**

A free shuttle service for riders and officials will be provided between the velodrome and the official team accommodation, College Hall and the Kingsgate Hotel. This service will commence on the morning of **Wednesday 2<sup>nd</sup> December** for official training and conclude on the morning of **Monday 7th December**. Schedules will be distributed on arrival.

### **Visas**

Each Federation/Team is responsible to obtain the appropriate entry documentation for their delegation. Please ensure you have confirmed any Visa requirements for any person travelling to New Zealand. If your home country is on our visa-waiver list, you may be able to enter New Zealand without a visa, depending on how long your team is planning to stay. <http://glossary.immigration.govt.nz/VisaFreeCountries.htm>

If you are not from a visa-waiver country you will need a visa. Please see here for more details <http://www.immigration.govt.nz/migrant/stream/visit>.

If you have any further queries, please direct them to your nearest New Zealand Embassy <http://www.nzembassy.com/>.

It is strongly recommended that visa applications are lodged well in advance of your intended date of travel. Please note, you may also require Australian Visas if transiting through Australia enroute to New Zealand.

If you require an Official Invitation to be issued to assist with the visa process, please contact Rebecca Bonetti immediately on: [rebecca.bonetti@cyclingnewzealand.nz](mailto:rebecca.bonetti@cyclingnewzealand.nz)

### **Bio Security**

New Zealand has strict biosecurity procedures at airports and ports to prevent the introduction of unwanted pests and diseases. Please ensure you are familiar with our laws and declaration process prior to your departure to avoid any delays and/or fines on arrival.

<https://www.mpi.govt.nz/travel-and-recreation/arriving-in-new-zealand/>



### Currency

The New Zealand dollar (NZD) is the official currency. Only shops at Auckland International Airport and some duty free shopping outlets will accept any other currency. Visa and MasterCard are widely accepted in New Zealand.

### Voltage

The power supply in New Zealand is supplied at 230/240 volts (50 hertz). Most hotels provide 110 volt AC sockets for electric razors only. For all other equipment an adapter or converter is necessary.



Power outlets accept flat three or two pin plugs as above.

### Road Rules

Keep LEFT! In New Zealand we drive and cycle on the left-hand side of the road.

By law, cyclists **must** wear a helmet when riding a bike on the road.

Also, it is illegal to use a mobile phone while driving for calling or sending messages.